



**Minutes of the Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 1<sup>st</sup> November 2018 at Lapley and Wheaton Aston Village Hall**

**In Attendance:**

Cllr T Noblett	Wheaton Aston (Chairman)
Cllr Mrs B Cox	Wheaton Aston
Cllr Sue Whittingham	Wheaton Aston
Cllr M Fox	Lapley (Vice-chairman)
Cllr Sharon Whittingham	Wheaton Aston
Cllr A Anderson	Stretton
Cllr W Millington	Wheaton Aston

**Also in Attendance:**

Mrs A Watson	Parish Clerk
	5 members of the public (part of the meeting)
	A member of the press
Cllr R Wright	Staffordshire District Council

**Apologies:**

Cllr B Wells	Stretton
Cllr M Sutton	Staffordshire County Council
Cllr B Cox	South Staffordshire District Council
Cllr M Griffiths	Lapley
Cllr P Elson	Wheaton Aston
Cllr P Timson	Wheaton Aston

**Absent:**

**Public Forum**

The meeting was attended by a number of parishioners who shared an objection to the Parish Council's decision to cease funding the maintenance of Lapley Cemetery (agenda item 60 July 2018)

Chairman explained that legal advice had been sought on this matter and the decision is due to be revisited, agenda item 121.

**The Local Government Act 1894 states that 'to execute any work (including works of maintenance or improvement) incidental to or consequential on the exercise of the foregoing powers, or in relation to any parish property, not being relating to affairs of the Church or held for an ecclesiastical charity'.**

**Standing orders imposed 7.45pm**

**117. To consider apologies**

Apologies and reasons of absence were accepted from Cllr B Wells, Cllr Timson, Cllr Brian Cox, Cllr M Griffiths, Cllr P Elson and Cllr Sutton

**118. Election of Vice-chairman**

Proposed by Cllr Millington, seconded by Cllr Sue Whittingham . **Resolved:** Cllr S Whittingham is to act as Vice-chair for the December meeting

### **119. Declaration of Interest/Dispensation**

Cllr Fox and Cllr Cox declared a Code of Conduct interest in agenda item 121 as a member of the PCC. Legal advice has been sought and councillors advised to abstain from the discussion.

### **120. Signing of the minutes**

The minutes of the Parish Council meeting held on 7<sup>th</sup> September 2018 were signed as a true and correct copy.

### **121. Lapley Cemetery Maintenance**

As per standings order 7a six councillors have contacted the clerk to rescind the decision made at agenda item 60 (July 2018)

Clerk and Chairman have met with the Corporate Director of Governance, SSC and the advice is that the PC do not hold the relevant power in order to continue with the maintenance of the cemetery and to continue to do so could be viewed as acting unlawfully.

Many parishioners feel strongly and disappointed about this decision and have viewed their thoughts by emailing the Clerk and attendance at the meeting.

Chairman opened the topic for debate.

**Resolved** the previous resolution stands the PC will not be able to fund the maintenance of the Cemetery.

Clerk to provide details of the maintenance contract to the PCC

**Resolved:** to consider hiring the Church Hall for a Community Wellbeing event to be held weekly at a future meeting.

**Standing orders suspended 19.50pm** to invite a member of the public to speak (**Question**) - If it is established that the land was given to the Parish and not the Church would it affect the decision? Advice would be needed to clarify

**Standing orders imposed 7.58pm**

### **122. Clerks Report**

#### **Clerks Report**

#### **November 2018**

#### **Information**

Street Scene will be exchanging the dog bin for a dual bin on Long Street

Clerk and orderly mobile phone contracts have been reduced from £23.47 each to £8 each per Month (package includes 250 mins, 250 texts and 250mb per month)

SSC are to remove the conifer around column 2 in Chapel Bank

HMRC issued is resolved

CCTV cameras are in place

Road closure and TEN notice have been approved for the Christmas event

More damage has been done to the fence at Marston Field. I have requested that the consider who installed them provide additional bars and a welder will be appointed to install and strengthen the current bars

The play area inspections have been completed, the Assistant Clerk is collating the work to be completed

#### **Consultations**

<https://www.sstaffs.gov.uk/doc/179763/name/70618-Locality%20Data%20Profile%202018%20DRAFT%20COPY.pdf/>

Draft Locality Profile

<https://www.sstaffs.gov.uk/elections/review-of-polling-districts-and-polling-places.cfm> closes **29.11.18**

#### **Meetings/Events**

11.10.18 Dementia Friend training at Penkridge Library 2.30pm

Partnership event SSC 9.11.18

#### **Training/CPD**

GDPR-ongoing

CILCA

- 11.9.18 Local councillor training course
- 8.11.18 VAT training Course SPCA
- 15.11.018 Staffs fire and rescue conference

#### **Items emailed to councillors**

- 2.10.18 Carnival Committee grant application
- 2.10.18 Policy and Partnership Partnership event
- 3.10.18 M Quinn Champions meeting
- 3.10.18 Dementia Friend training
- 9.10.18 SSC Update on the future of the Business Hub
- 11.10.18 PCSO Price CCTV
- 11.10.18 SPCA News bulletin
- 16.10.18 SSC Polling review
- 17.10.18 Resident email Graveyard maintenance
- 22.10.18 SPCA Bulletin
- 22.10.18 Residents email Graveyard Maintenance
- 22.10.18 Email advising of concerns raised by resident about the graveyard maintenance

#### **Enforcement –**

##### **Use of devolved powers**

£21 deducted from xmas lights budget and vired to FX card to account for the Temporary Event Notice fee  
Clerk and orderly mobile phone contracts have been reduced from £23.47 each to £8 each per Month (package includes 250 mins, 250 texts and 250mb per month)  
SD cards purchased for cameras £39.75 amount vired from play area maintenance to fx card  
Cctv signs purchased £70.74, amount vired from play area maintenance to fx card  
Cctv log book purchased £10.65

The SPCA AGM is on 3<sup>rd</sup> December 2018 at 7pm, Councillors to advise Clerk if they wish to attend  
Clerk advised that a CCTV camera has been stolen. Clerk to discuss with Police

#### **123. Policing Matters**

No report available

#### **124. District report**

SSC has had at least 20 prosecutions from their CCTV

Freight Hub is at a consultation stage

Potholes- held a meeting with CEO Stafford County Council- there isn't sufficient funding to undertake the work  
Cllr Sue Whittingham, raised a concern about the recent work on Hartley Bridge (19), a pothole has formed, Cllr Whittingham to email Cllr Sutton with details.

Budget- savings are being made

#### **125. County report**

No report

#### **126. Financial matters**

- a. **Resolved** to accept the Financial Comparison to 31<sup>st</sup> October 2018
- b. **Resolved** to accept the Financial Summary to 31<sup>st</sup> October 2018
- c. **Resolved** to approve the expenditure for October 2018
- d. **Resolved** to a note payments/decisions made under delegated powers (noted on the Clerks Report)

#### **127. Planning Recommendations:**

- a) Planning application- none received
- b) Planning application received after papers issued - None
- c) List of planning decisions received since the last meeting: Shown in the Clerks report (if any issued)
- d) Enforcement cases: Shown in the Clerks report (if any issued) Noted

e) Delegated responses sent: None

## **Fire noted at the abandoned building on the A5**

### **128. Good Life Energy Initiative**

Cllr Millington reported on a recently attended course on SSC Good Life Energy.

It aims to reduce fuel poverty. SSC offer a free unbiased service to help parishioners switch to a more competitive energy company. Councillors urged to share this information with parishioners. More details can be found at <https://www.sstaffs.gov.uk/environment/get-the-best-deal-on-your-energy-bill.cfm>

SSC have offered to conduct a surgery if there is the requirement.

**Resolved** to ask SSC to provide a surgery at the next PC meeting.

### **129. Working Groups Reports**

- Christmas Lights- next meeting 20.11.18
- Hr-13.11.18 10am
- Maintenance/Forward Planning and Finance 13.11.18 6.30pm

### **130. Policy Review**

**Resolved** to accept the Absence Policy and CCTV policy

### **131. Polling Review Consultation**

**Resolved:** The current poll stations are sufficient, Clerk to advise

### **132. Village Orderly Request**

**Resolved:** The village orderly is to fund and plant a tree near the removed ash along the dog walk, Marston Field as per his request

### **133. Reports from Parish Council Representatives**

- Lapley & Wheaton Aston Village Hall Management Committee- Bookings have decreased, the building perimeter has been treated.
- Lapley & Wheaton Aston Recreation Ground Committee- Cricket season has finished, Penkridge still hire the pitch. This weekend is the Fireworks display
- Lapley & Wheaton Aston Old People's Welfare Committee- A continuing success with around 20 parishioners' attending
- Wheaton Aston Community First Responders- no meetings
- Staffordshire Police Locality Accountability Forum- no report
- Parish Charities Trustee – no report
- Parish Champion- Attended a recent meeting, Dementia Friendly was discussed. Support Staffordshire were present and offer support to Volunteer Groups
- Gailey Freight Hub- Thanks to all for delivering the leaflets. A calendar has been made to raise funds. Awaiting results of the Consultation. There is an A5 transport group in action.

### **134. Meeting Dates**

**Resolved** the meeting dates for 2019:

17<sup>th</sup> January

28<sup>th</sup> February

4<sup>th</sup> April

16<sup>th</sup> May ((Annual Parish Meeting at 6pm, Annual Meeting of the Parish Council at 7.30pm)

4<sup>th</sup> July

5<sup>th</sup> September

24<sup>th</sup> October

5<sup>th</sup> December- Precept

### **135. Shadow soldier purchase**

**Resolved** not to purchase any further soldiers.

**136. Legal/HR Advice**

Date	Wheaton Aston							Stretton		Lapley		Total Attendance
	BJC	Sue W	PE	WM	TN	PT	Sharron W	AA	BW	MF	MG	
3/5/18	X		Ap	Ap	X	X	X	X	Ap	Ap	X	6/10
7/6/18	Ap		X	X	X	X	X	X	Ap	Ap	X	7/10
5/7/18	X	X	Ap	X	X	Ap	Ap	Ap	Ap	X	X	6/11
6/9/18	X	X	X	Ap	X	X	Ap	X	Ap	X	X	8/11
7/2/19												
7/3/19												

**Resolved** to purchase a service agreement with SSC for legal and HR advice. This is for 8 hours advice per year at a cost of £500. Delegated powers to Clerk to use this advice as deemed necessary to Council administration. Training budget for conferences is to be used

**137. Items for future**

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

**138. Date of next meeting:** Thursday 6<sup>th</sup> December (Precept) 2018 at 7.30pm at Lapley and Wheaton Aston Village Hall

- Litter picking
- Well Being Clinic

**Meeting closed at 9.00 pm**

Signed..... Chairman.....

**Council Attendance**

Date	Wheaton Aston							Stretton		Lapley		Total Attendance
	BJC	Sue W	PE	WM	TN	PT	Sharron W	AA	BW	MF	MG	
3/5/18	X		Ap	Ap	X	X	X	X	Ap	Ap	X	6/10
7/6/18	Ap		X	X	X	X	X	X	Ap	Ap	X	7/10
5/7/18	X	X	Ap	X	X	Ap	Ap	Ap	Ap	X	X	6/11
6/9/18	X	X	X	Ap	X	X	Ap	X	Ap	X	X	8/11
4/10/18	X	X	X	AP	X	X	X	AP	AP	X	X	8/11
1/11/18	X	X	AP	X	X	AP	X	X	AP	X	AP	7/11
6/12/18												
10/1/19												
7/2/19												
7/3/19												
4/4/19												

X – Present  
Ap – Apologies  
A – Absent

## Lapley Stretton & Wheaton Aston Parish Council

### Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
153	fp85440292 9spf	£550.20		26/10/18	Staffordshire County Council Superannuation Fund - Oct Pension	£550.20
154	fp81723065 3ssc	£260.00	100/2	26/10/18	South Staffordshire District Council - Monthly Office Rent -19 Sep-18 Oct	£260.00
155	fp73666051 7bg	£1,185.60	120/1/1	26/10/18	Bloomin Gardens & Landscapes Ltd - Monthly Invoice Oct	£1,185.60
156	fp34578927 3eit	£104.40	100/11/4	26/10/18	Edge IT Systems Ltd - Temporary Band increase & admin fee	£104.40
157	fp94755963 3jrb	£137.22	120/5	26/10/18	JRB Enterprises Ltd - Dog Gloves amd Bags	£137.22
158	fp83744193 3ph	£87.00	100/13	26/10/18	Post Haste - Stamps	£87.00
159	fpL6958223 0mb	£3.15		26/10/18	Mr. Malcolm Bissell - Oct Expenses	£3.15
160	fp80782828 5pic	£312.00		26/10/18	The Play Inspection Company Ltd - Annual Parks Inspections 2018	£312.00
161	fp67536437 9wwh	£36.80	100/6/1	26/10/18	Wheaton Aston Village Hall Management Committee - Hall Hire July & Sept 2018	£36.80
162	fp26863700 7kd	£24.30		26/10/18	Mrs Karen Daker - Expenses - Oct	£24.30

163	fp78314833 4aw	£96.30		26/10/18	Mrs Amy Watson - Expenses - Oct	£96.30
164	fxcard2018 1026	£10.65	170	26/10/18	FairFx Pre Paid Card - CCTV Log Book	£221.79
165	fxcard2018 1026	£79.65	170	26/10/18	FairFx Pre Paid Card - SD Cards	£221.79
166	fxcard2018 1026	£70.74	170	26/10/18	FairFx Pre Paid Card - CCTV Signs	£221.79
167	fxcard2018 1026	£21.00	170	26/10/18	FairFx Pre Paid Card - Temporary Event Licence xmas	£221.79
168	fxcard2018 1026	£39.75	170	26/10/18	FairFx Pre Paid Card - SD Cards	£221.79
169	fr17123415 8ac	£2,400.00	120/7	26/10/18	Alan Cadman - Planting & watering of baskets, tubs and planters	£2,400.00
170	DD2018101 5ms	£10.87	100/10	26/10/18	Mainstream Digital Ltd. - Monthly Charges - Oct	£10.87
171	fp98134005 sw	£5,760.00	140/7/2	26/10/18	Senwod Contracting Ltd - Kissing Gates and Fencing	£5,760.00
172	DD2018101 7ee	£56.33	100/10	26/10/18	EE - Monthly Mobile Charges - Oct	£56.33

Signature  
Date

Signature

## Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
173	300067	£50.00	160/1/2	26/10/18	South Staffordshire District Council - Small Event Licence for Christmas Lights	£50.00
174	HMRC Contra	£437.42		26/10/18	HMRC - Oct Tax	£437.42
		£15,099.30			Confidential	
<b>Total</b>		£13,593.34				