



Minutes of the Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 4th October 2018 at Lapley and Wheaton Aston Village Hall

In Attendance:

Cllr T Noblett	Wheaton Aston (Chairman)
Cllr M Griffiths	Lapley
Cllr Mrs B Cox	Wheaton Aston
Cllr Sue Whittingham	Wheaton Aston
Cllr M Fox	Lapley (Vice-chairman)
Cllr Sharon Whittingham	Wheaton Aston
Cllr P Timson	Wheaton Aston
Cllr P Elson	Wheaton Aston

Also in Attendance:

Mrs A Watson	Parish Clerk
Cllr B Cox	South Staffordshire District Council
	1 member of the public (part of the meeting)
	A member of the press (part of the meeting)
	PCSO Lloyd and PCSO Marsh

Apologies:

Cllr B Wells	Stretton
Cllr R Wright	Staffordshire District Council
Cllr M Sutton	Staffordshire County Council
Cllr W Millington	Wheaton Aston
Cllr A Anderson	Stretton

Absent:

Standing orders were imposed at 7:30pm

Resolved to move standing orders to bring agenda item 101 ahead of the public forum

101. Police Report

PARISH COUNCIL MEETING CRIME REPORT.

Public bodies can only disclose information if they have the power to do so. Section 115 of the Crime and Disorder Act provides a power to exchange information where disclosure is necessary to support the local Crime Reduction Strategy and Partnership in achieving the aims of the Crime and Disorder Reduction Strategy and objectives outlined within it.

The degree of disclosure that takes place must be proportionate and relevant to the level of social ill or criminality it is intended to counter or prevent.

The information is only to be processed in relation to crime and disorder purposes. Information will be handled in accordance with the Data Protection Act 1998, the Human Rights Act 1998 and any other relevant legislation governing disclosures and will ultimately be disposed of in a secure manner.

This Police Report covers the dates from 09/08/2018 – 04/10/2018.

We have seen an increase in Criminal Damage within the Parish. We've had reports of criminal damage at Marston Road playing fields where the new metal fencing has been damaged by

unknown persons, this has resulted in the fencing being bent and put out of shape/made insecure. Police suggestions are that CCTV is to be taken out of the green and placed in Marston Road along with one of the parish councils trail cameras as a preventative and also to catch any possible offenders. The remaining trail cameras to be placed on or near St Mary's church covering the green for any future ASB that might take place.

Ivetsey Road reports of criminal damage has been caused to a BT telegraph pole by unknown persons, the wiring box at the location has been cut on a number of occasions resulting in roughly 60-70 homes losing phone lines and internet. Wiring box has been removed out of public reach and Police trail camera has been put in place.

Please can the Parish Council put out on social media to local residents that if they do see anything suspicious or a criminal act taking place then call up 101 and report it.

I'm happy to report that throughout the six weeks holidays there has only been one reported ASB incident involving youths, this was at the beginning of the holidays and the youths involved were spoken to by officers with their parents present.

Pcso Lloyd and Pcso Price have had meetings with South Staffs Housing Association and have also carried out joint visits to properties/residents who we believe could cause future issues. This is to show residents that Police and Housing are working together.

Pcso Price has held Police Surgeries at the Village hall and at St Marys Church offering out crime prevention and advice, also handing out cold caller cards to residents.

Pcso Lloyd & Pcso Price will be holding the following future drop in surgeries on...

10th October – St Marys Church, 10:30-12:00hrs

23rd October – Wheaton Aston Village hall, 14:00-16:00hrs

31st October – St Marys Church, 10:30-12:00hrs



Standing orders suspended at 7.38pm to allow for the public forum

Public Forum

A letter was presented to the Chairman requesting information. Questions posed are in relation to the PC decision to no longer fund the maintenance of the Church yard at Lapley Church. Clerk to respond that the decision was based on advice from the SSC legal department.

Standing orders imposed 7.50pm

96. To consider apologies

Apologies and reasons of absence were accepted from Cllr B Wells, Cllr Wright, Cllr Sutton, Cllr Millington and Cllr Anderson

97. Election of Vice-chairman

Proposed by Cllr Noblett, seconded by Cllr Elson. **Resolved:** Cllr Fox is to act as Vice-chair for the November meeting

98. Declaration of Interest/Dispensation

Cllr Sue Whittingham, First Responders grant agenda item 106

99. Signing of the minutes

The minutes of the Parish Council meeting held on 7th September 2018 were signed as a true and correct copy.

100. Clerks Report

Clerks Report

October 2018

Information

5.8.19 Vandalism to the newly installed mobility gate at Marston Field crime ref FZ/70716/2018
There are no Section 106 funds connected to planning application 18/00392/REM for a BMX park
none were requested in the outlining planning application 16/00678/OUT
STAFFORDSHIRE COUNTY COUNCIL

ROAD TRAFFIC REGULATION ACT 1984 (AS AMENDED)

ROAD TRAFFIC (TEMPORARY RESTRICTIONS) ACT 1991

DIVERSION OF VEHICULAR TRAFFIC

STRETTON ROAD, STRETTON

NOTICE is hereby given that the Staffordshire County Council on 16 October 2018 made an Order the effect of which will be to prohibit any vehicle from proceeding in that length of Stretton Road in Stretton from its junction with Starkeys

Lane to a point outside Rookery Farm unless the vehicle is being used in connection with the works;

<https://roadworks.org?tm=107558228>.

Officer at SSC will consider the request to install a bin between the Village Hall and Hartley Arms, he will assess and possibly switch the dog bin for a multi use

All local schools have been contacted regarding the concerns over nitrous oxide use in Wheaton Aston
BT are due to assess the column at Lapley Green ref

Road sign are no longer available for loan from SCC for the Christmas event

Increase in the litter and youths congregating at Primrose Play area reported

SSC highways have raised a job to cut back the tree that is over hanging the footpath On Marston Road

24.9.18 Damage to the new kissing gate over night, reported- fz76210 2018

Consultations

<https://www.sstaffs.gov.uk/doc/179763/name/70618-Locality%20Data%20Profile%202018%20DRAFT%20COPY.pdf>/ Draft Locality Profile

Meetings/Events

18.9.18 A Toplis HMRC

20.9.18 IdVerde Lapley Green

28.9.18 Parish Summit

26.9.18 Senwod damage to gate

19/20.9.18 A Toplis HMRC work

Training/CPD

GDPR-ongoing

CILCA

11.9.18 Local councillor training course

8.11.18 VAT training Course SPCA

15.11.018 Staffs fire and rescue conference

Items emailed to councillors

- 4.9.18 Council round up
- 4.9.18 Community Council of Staffordshire Press Release
- 7.9.18 ssc round up
- 11.9.18 Road closure
- 12.9.18 Policy and Partnership Volunteer Awards
- 13.9.18 D Firkin Road signs
- 13.9.18 SSC Codsall Community Hub future
- 13.9.18 K Harris SSC Site Allocations Document update
- 13.9.18 SPCA bulletin
- 18.9.19 Planning application 18/00647/FUL
- 19.9.18 D Gibson WMI information leaflet
- 19.9.18 Collective parish group information leaflet
- 19.9.18 D Pattison SSC directory
- 20.9.18 SPCA newsbulletin
- 20.9.18 SSC Section 106 information
- 25.9.18 SSC Locality Profile draft
- 27.9.18 SPCA news bulletin

Enforcement – 18/00595/ENQ

Use of devolved powers

£776 increase to fx card budget from insurance to purchase a shadow soldier

£717 reimbursement from Microshade applied to Clerks salary/pension to account for additional hours following an IT failure

Sound Junkies appointed to provide the sound for the Christmas Event

JDP Security appointed to provide generators at the Christmas Event

St Johns Ambulance booked for the Christmas Event

Salvation Army booked for the Christmas Event

Decisions issued

18/00341/VAR – Approved with conditions

18/00474/FUL – Approved with conditions

The recently damaged gate at Marston Field has not been repaired to date, this will be completed once the cameras are installed

J Wright has requested a nomination for Parish Champion, Cllr W Millington is to take the role on

101. Policing reports

Completed as the first item

Cllr (Mrs) B Cox advised that the new commander has reinstated Police engagement at PC meetings. The PC are happy with the change in reports

102. District report

Annual accounts have been audited and adopted

Audit completed a month earlier to comply with Government requirements. The audit report was outstanding Pleasing that reserves have been increased which extends the number of years that the Council is solvent.

Energy storage has reduced bills and the grid is buying back surplus power.

SAD has been approved . Green belt is being protected

The Challenge panel has been tasked with finding a replacement for the connect bus service. This is at the tender stage at moment for four part time routes in four areas

103. County report

No report

104. Financial matters

- a. **Resolved** to accept the Financial Comparison to 30th September 2018
- b. **Resolved** to accept the Financial Summary to 30th September 2018
- c. **Resolved** to approve the expenditure for September 2018
- d. **Resolved** to a note payments/decisions made under delegated powers (noted on the Clerks Report)

105. Planning Recommendations:

- a) Planning application 18/00647/FUL - **Resolved:** no objection
- b) Planning application received after papers issued - None
- c) List of planning decisions received since the last meeting: Shown in the Clerks report (if any issued)
- d) Enforcement cases: Shown in the Clerks report (if any issued) Noted
- e) Delegated responses sent: None

106. Grant Request: (Cllr Sue Whittingham left the room)

Resolved : to allocate the following in the 2019/20 Budget-

- £300 Wheaton Aston Carnival Committee (proposed by Cllr P Elson seconded by Cllr Cox)
 - £1000 First Responders (proposed by Cllr Cox, seconded by Cllr Whittingham)
 - £1000 Brewood Voluntary Car Scheme (proposed by Cllr Sue Whittingham, , seconded by Cllr Whittingham)
 - £300 The Samaritans (proposed by Cllr Noblett seconded by Cllr Elson)
- All will be paid in April 2019 upon successful receipt of a grant application

107. Shadow soldier Location

Resolved: to install near the War Memorial in Wheaton Aston once permission from Highways is received. Afeb have volunteered to install free of charge.

108. Birkenshaw Lane

No further progress, suggestion that the PC contact the Secretary of State for support. **Resolved** to contact the Secretary of State for support.

109. Gailey Freight Hub update

Update unavailable

Resolved that the collective group of Parish Councils comment to the Planning Inspectorate will be sufficient

110. Draft Locality Profile

Resolved: to comment that the profile is conclusive however it would be beneficial for figures as well as percentage be included in the future.

111. Working groups report

- **Christmas Lights- Resolved** to appoint A Price (Sound Junkies) to provide the sound, this is a change from Install UK.

A 'special' guest has been selected to switch the lights on.

JDB Security appointed to provide the generator

Stalls have been confirmed

Mr Busby is kindly donating the use of the trailer

St Johns Ambulance, the police and the Salvation Army have confirmed attendance

More volunteers are required to marshal the event

Resolved to purchase the required street signs for the road closure from Cusack (£263.18), SCC are no longer able to loan them. Until storage is resolved they will be stored at the Sports and Social Club

Resolved to purchase a storage container (10ft x 8ft) from Penatlever at a cost of £1650 plus vat and delivery. This requires planning permission, Clerk to apply (£120 approx cost) for permission to locate the container on the Hawthorne Road carpark.

Afeb requested that the fee for installing/removing the tree is donated to The Air Ambulance, **resolved** to donate £100

Clerk to request volunteers for the event

Next meeting 5pm 20th November 2018

- **HR** - to Tuesday 13th November 10am village hall
- **Maintenance**- update on Lapley Green progress was given. Several companies have not been able to tender, Clerk is still waiting to hear from several others. To date two tenders have been received. A maintenance meeting will be called when there are more details
- Forward planning and finance will be due to consider the budget 13th November 6.30pm

112. Litter Picking

Resolved: the quote received from SSC to take on the routes is too expensive, Cllr B Cox is to speak with Street Scene and query what would happen if the PC are unable to meet the costs.

Resolved not to employ an additional litter picker at this point and monitor

113. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Further Shadow Soldier purchase
- Grass cutting Lapley Church

Cllr B Cox left the meeting 9.10pm

114. Date of next meeting: 1st November 2018 at 7.30pm at Lapley and Wheaton Aston Village Hall

Meeting suspended 9.10 pm

115. CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

**In pursuance of the powers contained in section 1 of the above act I move that
The Press and public be now excluded from the meeting on the grounds that
the business about to be transacted is of a confidential nature and that**

publicity will be prejudicial to the interest of the public.

	BJC	Sue W	PE	WM	TN	PT	Sharron W	AA	BW	MF	MG	
3/5/18	X		Ap	Ap	X	X	X	X	Ap	Ap	X	6/10

116.HMRC

An update was given

Council agreed not to pursue any further rebates in accordance with this issue

117. HR issues

Resolved: that employees called for Jury service will get full pay minus court pay for the duration of their service.

Clerk has prepared an Absence policy, this to be considered by SSC HR (cost for advice is £80per hour)Clerk has suggested sharing some training provided by SSC with other parishes.

Clerk to present further details at the November meeting

Meeting closed at 9.27 pm

Signed..... Chairman.....

Council Attendance

X – Present

Ap – Apologies

A – Absent

7/6/18	Ap		X	X	X	X	X	X	Ap	Ap	X	7/10
5/7/18	X	X	Ap	X	X	Ap	Ap	Ap	Ap	X	X	6/11
6/9/18	X	X	X	Ap	X	X	X	Ap	Ap	X	X	8/11
4/10/18												
1/11/18												
6/12/18												

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
120	fp75094730 aw	£80.86		18/09/18	Mrs Amy Watson - Expenses	£80.86
1		£69.75	100/18/1		milage	
2		£0.00	100/6/2		Meeting expenses	
3		£11.11	100/13		Agenda Postage	
121	fp43602730 espo	£18.26	100/9/1	18/09/18	Eastern Shires Purchasing Organisation - stationery	£18.26
122	fp19767005 5kd	£7.43		18/09/18	Mrs Karen Daker - Expenses - July	£7.43
2		£7.43	100/18/3		Mileage	
123	fp12690163 9kd	£7.88		18/09/18	Mrs Karen Daker - Expenses - Sept	£7.88
2		£7.88	100/18/3		Mileage	
124	fp10715425 9cc	£1,617.18	100/8	18/09/18	Came & Company - Insurance 2018-2019	£1,617.18
125	fp37458424 eit	£333.60	100/11/4	18/09/18	Edge IT Systems Ltd - Annual Fee 2018-2019	£333.60
126	fp37489101 7ad	£1.20		18/09/18	Mrs. Alexa Davies - Expenses	£1.20
1		£0.00	100/18/4		Milage	
2		£1.20	120/1/6		black bin bags reimbursement	
127	fr14940008 3ac	£2,400.00	120/7	18/09/18	Alan Cadman - Planting & watering of baskets, tubs and planters	£2,400.00
128	fp13109211 3ms	£88.68	100/19/1	18/09/18	Microshade Business Consultants Ltd - monthly charges	£88.68
129	fp36625726 7ss	£260.00	100/2	18/09/18	South Staffordshire District Council - Monthly Office Rent - 19Aug-18Sep	£260.00
130	fp87795797 5ss	£154.76	100/4/1	18/09/18	South Staffordshire District Council - Printing of Spring & Summer 2018 Newsletters	£154.76
131	fp89106433 04mz	£480.00	100/11/2	18/09/18	Mazars LLP - External Audit 2017-2018	£480.00
132	fp67609857 0bg	£1,451.40	120/1/1	18/09/18	Bloomin Gardens & Landscapes Ltd - Monthly Invoice Sept	£1,451.40
133	fp95222713 7r	£342.62	100/12	18/09/18	Ricoh U K Limited - May18 to Jul18 Charges	£342.62
	13737fp75460957 2hmrc	£417.21	18/09/18	HMRC - Sept Tax	£417.21	
2		£1.00	110/1/4		A Watson Student Loan	
4		£28.80	110/4/2		K Daker	
6		£24.20	110/5/2		J Smith	

7	£115.86	110/6		Employer NI	
138 fp54150908 5kd	£219.52	110/4/1	18/09/18	Mrs Karen Daker - Sept Salary	
140 fp80724415 6spf	£526.09		18/09/18	Staffordshire County Council Superannuation Fund - Sept Pension	£526.09
3	£75.95	110/4/3		Pension KD	
142 DD180918e e	£56.33	100/10	18/09/18	EE - Monthly Mobile Charges - Sept	£56.33
143 DD140918	£6.95	100/10	18/09/18	Mainstream Digital Ltd. - Monthly Charges - Sept	£6.95
144 fxcards2018 0918	£3.96	170	18/09/18	FairFx Pre Paid Card - Thank you card	£3.96
145	£776.30		19/09/18	There But Not There.Org.Uk - tommy soldier	
1	£754.38	170		tommy	
2	£21.92	170		delivery	
	£12,946.52			Confidential	
Total	£10832.41				
Signature					

Bank Account Reconciled Statement

Fair FX prepaid card

5116561022250691

Statement Number

14

Statement Opening Balance

£303.24

Opening Date

31/08/18

Statement Closing Balance

£287.87

Closing Date

30/09/18

True/ Cashbook Closing
Balance

£287.87

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
20/09/18	fxcards20180918	FairFx Pre Paid Card	3.96	0.00	299.28
21/09/18	fp244103007		0.00	776.00	1,075.28
26/09/18		There But Not There.Org.Uk	21.92	0.00	1,053.36
26/09/18		There But Not There.Org.Uk	754.38	0.00	298.98
28/09/18	fxcards	FairFx Pre Paid Card	11.11	0.00	287.87

Uncleared and unrepresented effects

Bank Account Reconciled Statement

Unity Trust - Current Account

1111559/20357843

30-98-00

Statement Number

80

Statement Opening Balance

£47,388.78

Opening Date

31/08/18

Statement Closing Balance

£91,068.21

Closing Date

30/09/18

True/ Cashbook Closing
Balance

£90,828.21

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
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03/09/18	DC20180903SCC	Staffordshire County Council	0.00	120.75	47,509.53
04/09/18	cheque 00417 300818		Microshade	0.00	717.40
48,226.93					
18/09/18	DD140918	Mainstream Digital Ltd.	6.95	0.00	48,219.98
18/09/18	DD180918ee	EE	56.33	0.00	48,163.65
21/09/18	fp244103007		776.00	0.00	47,387.65
25/09/18	bacs250918	South Staffordshire District Council	0.00	51,544.00	98,931.65
30/09/18	BACS300918	Unity Trust	27.30	0.00	98,904.35
30/09/18	fp107154259cc	Came & Company	1,617.18	0.00	97,287.17
30/09/18	fp126901639kd	Mrs Karen Daker	7.88	0.00	97,279.29
30/09/18	fp131092113ms	Microshade Business Consultants Ltd	88.68	0.00	97,190.61
30/09/18	fp197670055kd	Mrs Karen Daker	7.43	0.00	97,183.18
30/09/18	fp366257267ss	South Staffordshire District Council	260.00	0.00	96,923.18
30/09/18	fp37458424eit	Edge IT Systems Ltd	333.60	0.00	96,589.58
30/09/18	fp374891017ad	Mrs. Alexa Davies	1.20	0.00	96,588.38
30/09/18	fp391921230jm	Mrs. Josie Morris		0.00	96,516.13
30/09/18	fp43602730espo	Eastern Shires Purchasing Organisation	18.26	0.00	96,497.87
30/09/18	fp510935359mb	Mr. Malcolm Bissell		0.00	96,288.16
30/09/18	fp512523846ad	Mrs. Alexa Davies		0.00	96,232.78
30/09/18	fp541509085kd	Mrs Karen Daker		0.00	96,013.26
30/09/18	fp550821450js	Mr. J. Smith		0.00	95,778.99
30/09/18	fp676098570bg	Bloomin Gardens & Landscapes Ltd	1,451.40	0.00	94,327.59
30/09/18	fp75094730aw	Mrs Amy Watson	80.86	0.00	94,246.73
30/09/18	fp754609572hmrc	HMRC	417.21	0.00	93,829.52
30/09/18	fp807244156spf	Staffordshire County Council Superannuation Fund	526.09	0.00	93,303.43
30/09/18	fp81842219aw	Mrs Amy Watson		0.00	92,045.59
30/09/18	fp877957975ss	South Staffordshire District Council	154.76	0.00	91,890.83
30/09/18	fp8910643304mz	Mazars LLP	480.00	0.00	91,410.83

Financial Summary - Cashbook

Summary between 01/04/18 and 30/09/18 inclusive.

Balances at the start of the year

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£75.65
Unity Trust - Current Account	£18,490.99
Total	£76,112.37

RECEIPTS	Net	Vat	Gross
Parish Council	£114,648.64	£0.00	£114,648.64
Total Receipts	£114,648.64	£0.00	£114,648.64
PAYMENTS	Net	Vat	Gross
Parish Council	£39,243.87	£2,855.33	£42,099.20
Total Payments	£39,243.87	£2,855.33	£42,099.20

Closing Balances

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£287.87
Unity Trust - Current Account	£90,828.21
Total	£148,661.81

Uncleared and Unpresented effects

Unity Trust - Current Account	-£240.00
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Statement Closing Balances

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£287.87
Unity Trust - Current Account	£91,068.21
Total	£148,901.81

DRAFT