



Minutes of the Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 6th September 2018 at Lapley and Wheaton Aston Village Hall

In Attendance:

Cllr T Noblett	Wheaton Aston (Chairman)
Cllr M Griffiths	Lapley (Vice-Chairman)
Cllr Mrs B Cox	Wheaton Aston
Cllr Sue Whittingham	Wheaton Aston
Cllr M Fox	Lapley
Cllr A Anderson	Stretton
Cllr P Elson	Wheaton Aston
Cllr P Timson	Wheaton Aston

Also in Attendance:

Mrs A Watson	Parish Clerk
Cllr R Wright	Staffordshire District Council
	A member of the press (part of the meeting)

Apologies:

Cllr B Wells	Stretton (pre approved)
Cllr B Cox	Staffordshire District Council
Cllr M Sutton	Staffordshire County Council
Cllr W Millington	Wheaton Aston
Cllr Sharon Whittingham	Wheaton Aston

Absent:

Public forum - No members of the public were present.

Standing orders were imposed at 7:30pm

70. To consider apologies

Apologies and reasons of absence were accepted from Cllr B Wells, Cllr Sutton, Cllr Millington, Cllr Whittingham and Cllr Cox

71. Election of Vice-chairman

Resolved: Cllr Fox act as Vice-chair for the October meeting

72. Declaration of Interest/Dispensation

Cllr Fox declared an interest in item 88 Lapley Green, Cllr Fox is to remain present and not comment

73. Signing of the minutes

The minutes of the Parish Council meeting held on 6th July 2018 were signed as a true and correct copy.

74. Clerks Report

September 2018

Information

Complaint received from Parishioner regarding bramble from Broadholes play park over hanging her garden. Village Orderly has cut them back.

Footpath 7 between Pinfold Lane and Broadholes Lane has been cleared by SCC Rights of Way. Resident who complained about the footpath has confirmed they are very happy with the work that has been done. Thanks passed onto Rights of Way.

Fly Tipping on Marston Field (2 loungers) moved by the Village Orderly to the bin for Street scene to collect.

Queried with BT if pole W11 can be removed from Lapley Green and the service diverted direct to pole W9, this will cost £297 to survey, removal costs are additional.

Structural test completed on columns for use of xmas lighting, SSC have been asked to remove the shrubbery

12.8.17 Reports of vandalism at Broadholes Lane play area, requested that the area is closed at 6pm latest

Reports of a large amount of litter in the field adjacent to Marston field opening , including gas canisters, has been reported and believed to have come from Marston Field. Village Orderly has removed and PCSO's alerted

Damage to the Marston field entrance , PCSO's have been asked to increase patrols in the area

Resident has cleaned up a large amount of gas canisters. The police have been informed and requested to patrol Marston Field

Microshade have fully compensated the pc for additional hours for the clerk to recover lost work due to an IT failure

The Audit has been returned without further queries

Consultations

DEFRA Clean Air strategy 2018 closed 14th August 2018 <https://consult.defra.gov.uk/environmental-quality/clean-air-strategy-consultation/>

Meetings/Events

7.8.18 Four Season Landscape

8.8.18 D Palmer Came and Co

14.8.18 Brewood Landscapes and Jack Moody Group

28.8.18 Bloomin'Gardens and Eden Co Lapley Green

28.9.18 Parish Summit

19/20.9.18 A Toplis HMRC work

Training/CPD

GDPR-ongoing
CILCA
11.9.18 Local councillor training course
8.17.18 VAT training Course SPCA
15.11.018 Staffs fire and rescue conference

Items emailed to councillors

12.7.18 S Dores Lapley Green
12.7.18 SPCA news bulletin
17.7.18 SPCA local councillor training course
19.7.18 SPCA news bulletin
9.8.17 SPCA bulletin
26.8.18 Council roundup SSC
26.8.18 A Aston Grounds Maintenance update
26.8.18 SPCA VAT Course
26.8.18 Staffs Force and Rescue Conference
26.8.18 Planning ref 18/00167/FUL
26.8.18 Mazaars completed Audit
26.8.18 Came and Co Insurance renewal quote
26.8.18 D Gibson WMI leaflet distribution request
30.8.18 SPCA Newsbulletin

Enforcement

18/00396/UNDEV

Use of devolved powers

Planning app 18/00392/Rem- comments sent to advise no objections, however the Pc would like the 30mph boundary moving further along Ivetesy Road

Play Inspection co appointed to complete inspections

Senwod appointed to install the fencing at Marston Field, grant has been received (as per email)

Afeb appointed to complete the 'red' tree works (as per email)

Decisions issued

18/00235/FUL – Granted Subject to conditions

18/00428/FUL – Granted Subject to conditions

Clerk advised that due to the vandalism incident on 5.9.18 to the new gates at Marston there is a strong possibility that SSC will install CCTV in the area , Council are in support of this.

Resolved to report the issues with gas canisters to Public Health

Resolved to inform local schools and request that the issue is highlight

The Caspian Way road sign has not been repaired. Clerk to chase up

75. Policing reports

No report available

Cllr Cox reported that there was an increase in crime during July

Recent incident in Green Hill Lane

Suspicious vans have been noted in the Parish
Noted wood pigeon shooting has increased

76. District report

Urged to register for voting,

The recent report in the media about the Gailey Freight Hub suggested that the plans are passed, at this point this is incorrect. The current position is an acknowledgment that the application is reasonable. Current work being undertaken on budgeting, parishes are urged to submit their precept requests on time.

77. County report

No report available

78. Financial matters

- a. **Resolved** to accept the Financial Comparison to 31st August
- b. **Resolved** to accept the Financial Summary to 31st August
- c. **Resolved** to approve the expenditure for July and August 2018
- d. **Resolved** to a note payments/decisions made under delegated powers (noted on the Clerk report)

79. Planning Recommendations:

a) Planning application 18/00392/REM – **comments previously submitted:** No objections, however the Pc would like the 30mph boundary moving further along Ivetesy Road.

Cllr Wright urged the PC to request the Section 106 money is to be used within the Parish, clerk to enquire with planning.

Planning application 18/00167/FUL- **Resolved** : The height is excessive and should be reduced, it is not in keeping with surrounding properties

Query raised regarding developments along the Canal Side. Councillor to forward the Clerk more details and Clerk will raise the issue with SSC planning department

b) Planning application received after papers issued - None

c) List of planning decisions received since the last meeting: Shown in the Clerks report (if any issued)

d) Enforcement cases: Shown in the Clerks report (if any issued)

e) Delegated responses sent: 18/00392/Rem- No objections, however the Pc would like the 30mph boundary moving further along Ivetesy Road

80. Trustee Request

Brewood Voluntary Car Scheme who service the Parish have requested trustees to sit on the board, **resolved** to advertise for drivers in the next addition of News and Views, Cllr Elson has volunteered to sit as a trustee.

81. Edge

Resolved to continue the contract with Edge for accounting software for a further five years at a cost of £278.00. The planning aspect is to be removed.

82. Birkenshaw Lane

No new information to report

Clerk to contact Cllr Sutton for an update

83. Gailey Freight Hub update

Cllr Anderson advised the Council that the group are working on a case to be considered as an interested party, environment, health, highways, railways will all form the report. A meeting is due 10.9.18 and an update will follow

As a resident Cllr Anderson has contacted the Rivers and Canal Trust as there are concerns about the damage being caused to drains from lorries and the impact that this will have on Stretton Aqueduct. The A5 has been leafleted for feedback on traffic. This has resulted in interesting results. The feedback has been sent to SCC, as a response to this a speed and volume survey is going to be carried out. SSC are objecting to the plans

A request has been received inviting the Parish Council to circulate information leaflets on the proposals and relevant contact details. Information will be supplied by the action group (Stop the Gailey Freight Hub) and all parish councils in the collective group (Collective group of Parish Councils against the WMI) have received the request. **Resolved** to print and circulate leaflets to the parish

84. World War One Commemoration

Resolved to purchase a 'Shadow Soldier' for £750.00 from www.therebutnotthere.org.uk. Councillors are to consider the placement for the next meeting. Funding is to be sourced from the reduction in insurance costs

85. Litter

There has been an increase of litter on Marston Field and surrounding areas (including the adjacent farmland). PCSOs have been advised and will be increasing patrols. Clerk advised that a request for a SSC CCTV camera has been submitted to cover the area. There has also been increasing vandalism. Request for a litter bin to be situated between the Village Hall and Hartley Arms, Clerk to request that SSC consider

86. Policies

Resolved to accept the reviewed policies

- Governance Framework (to be reviewed annually)
- Standing Orders (to be reviewed at the Annual meeting)
- Litter picker risk assessment (to be reviewed annually)
- Christmas Switch on event risk assessment (to be reviewed annually)
(The following are to be reviewed every two years)
- Equal Opportunities
- Dignity at Work/bullying/Harassment
- Grievance Procedure
- Open Spaces Policy
- Lone Working Policy
- Health and Safety
- Filming, Video, Photography and Audio recording policy
- Media Policy
- Disciplinary
- Pension Policy Statements

87. Working group reports

- Christmas Lights 18th September 7pm

- HR - to be booked
- Maintenance 19th September at 10am Village Hall

88.Lapley Green

Three companies have viewed the plans and will be submitting a tender, Bloomin’ Gardens. The Eden Company and Four Seasons. All tenders are due to be received mid September and presented to Council following

Resolved: to apply to register the land as a village green

Clerk has contacted BT to consider the removal of a column that isn’t in use. BT have advised that they will charge £297 to assess. **Resolved** to request the column is assed for removal

89.Training Courses

Resolved: Cllr Noblett, Cllr Millington , Cllr Cox and Clerk to attend

90.Insurance Renewal

Resolved to renew the insurance with Came and Co for £1617.18 per year in a three year LTA

91. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

92. Date of next meeting: 4th October 2018 at 7.30pm at Lapley and Wheaton Aston Village Hall

Meeting suspended 9.01 pm

Reconvened at 9.02pm

93. CONFIDENTIAL AGENDA

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

**In pursuance of the powers contained in section 1 of the above act I move that
The Press and public be now excluded from the meeting on the grounds that
the business about to be transacted is of a confidential nature and that
publicity will be prejudicial to the interest of the public.**

94.HMRC

An update was given

95. HMRC

Banking signatures were confirmed as A Watson, K Daker, B Cox, P Elson and T Noblett

Meeting closed at 9.06 pm

Signed..... Chairman.....

Council Attendance

Date	Wheaton Aston							Stretton		Lapley		Total Attendance
	BJC	Sue W	PE	WM	TN	PT	Sharron W	AA	BW	MF	MG	
3/5/18	X		Ap	Ap	X	X	X	X	Ap	Ap	X	6/10
7/6/18	Ap		X	X	X	X	X	X	Ap	Ap	X	7/10
5/7/18	X	X	Ap	X	X	Ap	Ap	Ap	Ap	X	X	6/11
6/9/18	X	X	X	Ap	X	X	Ap	X	Ap	X	X	8/11
4/10/18												
1/11/18												
6/12/18												
10/1/19												
7/2/19												
7/3/19												
4/4/19												

X – Present
 Ap – Apologies
 A - Absent

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
77	fp79701604 7spf	£526.09	£0.00	£526.09	12/07/18	Staffordshire County Council Superannuation Fund - July Pension	£526.09
1		£61.49	£0.00	£61.49		PC Pension ER's KD	
2		£360.73	£0.00	£360.73		PC Pension ER's AW	
78	fp14528279 1mb		£0.00		12/07/18	Mr. Malcolm Bissell - Jul Salary	
79	fp49608933 8kd		£0.00	£	12/07/18	Mrs Karen Daker - Jul Salary	£
80	fp34534086 4js		£0.00	£	12/07/18	Mr. J. Smith - Jul Salary	
81	fp45622616 9jm		£0.00	£	12/07/18	Mrs. Josie Morris - Jul Salary	
82	fp42654743 2ad		£0.00		12/07/18	Mrs. Alexa Davies - Jul Salary	
83	fp64409035 aw		£0.00		12/07/18	Mrs Amy Watson - Jul Salary	
84	fp92772012 4hmrc	£417.21	£0.00	£417.21	12/07/18	HMRC - Jul Tax	£417.21
1		£28.80	£0.00	£28.80		PC Tax KD	
5		£24.20	£0.00	£24.20		PC Tax JS	
6		£115.86	£0.00	£115.86		PC Employers NI	
7		£1.00	£0.00	£1.00		PC Student Loan Repayment	
85	fp50113447 43vh	£82.80	£0.00	£82.80	12/07/18	Wheaton Aston Village Hall Management Committee - Hall Hire Mar, Apr, May 2018	£82.80

86	fp317593183	£1,461.00	£243.50	£1,217.50	12/07/18	Bloomin Gardens & Landscapes Ltd - Monthly Charges Jun 18	£1,461.00
87	fp63928636 8jrb	£137.22	£22.87	£114.35	12/07/18	JRB Enterprises Ltd - Dog Gloves amd Bags	£137.22
88	fp70574670 3espo	£22.70	£3.78	£18.92	12/07/18	Eastern Shires Purchasing Organisation - Laptop Riser	£22.70
89	fp82935485 9ad	£1.20	£0.00	£1.20	12/07/18	Mrs. Alexa Davies - Expenses	£1.20
1		£0.00	£0.00	£0.00		PC Milage	
2		£1.20	£0.00	£1.20		PC expenses	
90	dd20180817 md	£8.16	£1.36	£6.80	12/07/18	Mainstream Digital Ltd. - Call Charges - June	£8.16
1		£1.98	£0.33	£1.65		PC Call Charges	
2		£6.18	£1.03	£5.15		PC Monthly Rental	
102	£73.20	£12.20		£61.00		G and G Signs play area sign	
103		£0.00				Mr. J. Smith August salary	110/5/1
104	£	£0.00				Mrs Amy Watson august salary	110/1/1
105	£480.00	£80.00		£400.00		Turnock Limited structural testing	160/1/1
106	£22.32	£3.72		£18.60		Weston Sawmill & Nurserywood for repair jobs	120/1/5
107	£1,185.60	£197.60		£988.00		Bloomin Gardens & monthly invoice	120/1/1
108	£137.62	£22.94		£114.68		Mainstream Digital Ltd. monthly charges	100/10
109	£10.38	£1.73		£8.65		Eastern Shires Purchasing stationery	100/9/1
110	£282.00	£47.00		£235.00		Vision ICT Ltd annual charge	100/16
111	£11.25	£0.00		£11.25		Mr. Malcolm Bissell july expenses	110/2/1
112		£0.00				Mr. Malcolm Bissell august salary	110/2/1
113		£0.00				Mrs Karen Daker august salary	
114	£88.68	£14.78		£73.90		Microshade Business monthly charges	100/
115		£0.00				Mrs. Alexa Davies august salary	110/3/1
116		£0.00				Mrs. Josie Morris august salary	110/3
117	£678.78	£0.00		£678.78		Staffordshire County Council monthly contributions	11
118	£712.72	£0.00		£712.72		HMRC monthly submission	110/1/2
119		£56.33		£9.39		£46.94 EE monthly costs	

FINANCIAL INCOME

Parish Council

10	Precept		£103,088.00	£51,544.00	-£51,544.00
20	Grants		£0.00	£3,000.00	£3,000.00
32	Unity Trust Bank Interest		£0.00	£0.00	£0.00
40	Miscellaneous		£0.00	£0.00	£0.00
50	Barclay's Savings Account		£0.00	£0.00	£0.00
90	Prizes and Awards		£0.00	£0.00	£0.00

Total Parish Council £103,088.00 £54,544.00 £48,544.00

Total Income £103,088.00 £54,544.00 -£48,544.00

EXPENDITURE

Parish Council

100	General Administration	£22,645.00	£4,801.37	£17,843.63
110	Salaries	£40,190.00	£15,707.11	£24,482.89
120	Repairs & Grounds Maintenance	£31,096.00	£6,954.60	£24,141.40
130	Villages' Improvements	£1,050.00	£29.78	£1,020.22
140	Play Areas	£6,846.00	£382.00	£6,464.00
150	Subscriptions	£764.00	£230.00	£534.00
160	Christmas Celebrations	£10,500.00	£400.00	£10,100.00
170				

Debit Card - General Expenses	£310.00	£82.41	£227.59
180 Donations	£2,700.00	£2,600.00	£100.00
190 Key Holder Salary	£0.00	£0.00	£0.00
200 Capital Expenditure	£0.00	£0.00	£0.00
Total Parish Council	£116,101.00	£31,187.27	-£84,913.73
Total Expenditure	£116,101.00	£31,187.27	£84,913.73
Total Income	£103,088.00	£54,544.00	-£48,544.00
Total Expenditure	£116,101.00	£31,187.27	£84,913.73

Financial Summary - Cashbook

Summary between 01/08/18 and 30/08/18 inclusive.

Balances at the start of the year

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£75.65
Unity Trust - Current Account	£18,490.99
Total	£76,112.37

Balances at start of period

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£303.24
Unity Trust - Current Account	£53,281.42
Total	£111,130.39

PAYMENTS

	Net	Vat	Gross
Parish Council	£5,743.28	£389.36	£6,132.64
Total Payments	£5,743.28	£389.36	£6,132.64

Closing Balances

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£303.24
Unity Trust - Current Account	£47,148.78
Total	£104,997.75

Uncleared and Unpresented effects

Unity Trust - Current Account	-£240.00
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Statement Closing Balances

Ordinary Accounts

Barclays savings account	£57,545.73
Fair FX prepaid card	£303.24
Unity Trust - Current Account	£47,388.78
Total	£105,237.75