



Minutes of the Annual Meeting of Lapley, Stretton & Wheaton Aston Parish Council held on Thursday 3rd May 2018 at Lapley and Wheaton Aston Village Hall

In Attendance:

Cllr T Noblett	Wheaton Aston (Chairman)
Cllr Mrs B. Cox	Wheaton Aston
Cllr S Whittingham	Wheaton Aston
Cllr P Timson	Wheaton Aston
Cllr. M. Griffiths	Lapley
Cllr A Anderson	Stretton

Also in Attendance:

Mrs A Watson	Parish Clerk
9 members of the public	
Cllr M Sutton	Staffordshire County Council
Cllr B Cox	Staffordshire District Council
Cllr R Wright	Staffordshire District Council

Apologies:

Cllr B Wells	Stretton
Cllr M Fox	Lapley
Cllr P Elson	Wheaton Aston
Cllr W Millington	Wheaton Aston

Absent:

Standing orders were imposed 7.30pm, Public forum deferred until after the first item of business

1: Election of Chairman

Resolved: Cllr T Noblett is Chairman for the forthcoming year (Proposed by Cllr Whittingham, Seconded by Cllr Anderson)

Cllr T Noblett took the Chair

Public forum.

Standing orders were suspended 7.40pm

Chairman opened the public forum and invited member of the public to speak. Parishioners raised concerns regarding speeding. Chairman confirmed that a Community Speed Watch Group has been formed, currently awaiting training.

Cllr Millington and Mr H Jones are leading the group and will be in contact with volunteers.

Cllr Sutton gave an overview of how successful the scheme has been with neighbouring parishes.

At Cllr Suttons request a speed and volume test was conducted in Wheaton Aston. This took place along Long Street/High Street in mid March 2018. Average speed is recorded over a 24 hour period. Results showed an average speed near to the speeding limit, and one of the lowest in neighbouring areas over all. A total of 2347 vehicles were recorded from 5am-11pm, the highest speed of 85% of vehicles at 5am was 34 miles per hour 8am 23mph, 4pm 30mph and 5pm 31mph.

The Road Safety Partnership are unlikely to install any technical reduction devices because the speeds recorded do not warrant it.

The Safer Road Partnership will support the CSW as part of a community led scheme. Parishioners encouraged to provide Clerk with details if they wish to be involved

Concerns regarding speeding tractors- Clerk advised that the PCSO's have written to local farms warning of the dangers, Clerk to report back information to the police.

Requested that the PC write to Inspector Ward and ask that he contacts all farm owners, in addition Cllr Cox will raise the concern at the next police forum

Concern raised that the village is being used as a thoroughfare.

Concerns raised with regarding the vehicle access on Marston field, this is in the process of being resolved.

Parishioner has previously contacted the PC and Cllr Sutton regarding the closure of the Saturday Bus Service. Queried what service will be running during times such as the Christmas period when the Saturday service would normally run, will there be any buses? Cllr Sutton will enquire and contact the parishioner.

8.10pm, Chairman imposed standing orders

2: Election of Vice-Chairman

Proposed to appoint on a monthly basis.

Resolved: Cllr Whittingham to act as Vice Chair for May's meeting and Cllr Timson to act as vice chairman for June's meeting

3. To consider apologies

Apologies and reasons of absence were accepted from Cllr Wells, Cllr Millington, Cllr Elson and Cllr Fox

4. Declaration of Interest/Dispensation

Cllrs were asked to review and update their register of interest, no amendments. Nothing to declare

5. To consider membership and delegated powers of:

Resolved:

- **Disciplinary and Grievance Panel**
P. Elson
M, Griffiths
S. Whittingham

- **Staff Appeals Panel**
P. Timson
M. Fox
A Anderson

- **Disciplinary and Grievance Panel**
 - a) To the panel to make recommendations to the Parish Council with reference to the disciplinary and grievance procedures in accordance with the Council's policy including issuing formal warning, suspension and dismissal.
- **Staff Appeals Panel**
 - a) To the panel to make recommendations to the Parish Council with reference to the appeal sections of the disciplinary and grievance procedures in accordance with the Council's policies.
- **Parish Council Clerk**
 - a) To incur expenditure within the 2018/19 budget and arrange relevant payments as deemed appropriate.

6. To consider membership of the following working groups:

Resolved: To approve the membership of working groups as follows:

- **Christmas Lights Working Group (5 members)**
 - T Noblett W Millington
 - M Griffiths A Anderson
 - S Whittingham
- **Forward Planning & Finance Working Group (9 members)**
 - M Griffiths P Elson
 - T Noblett A Anderson
 - B. Cox
 - P. Elson
 - T. Noblett
 - P. Timson
 - S. Whittingham
- **Parish Maintenance Working Group (7 members)**
 - M. Griffiths W Millington P Elson
 - A Anderson B Cox
 - M. Fox
 - T. Noblett,
 - S. Whittingham
- **Planning Working Group (5 members)**
 - M Fox P Elson
 - T Noblett W Millington
 - M Griffiths
- **HR Working group**
 - T Noblett
 - B Cox
 - P Elson
 - P Timson

7. To consider the appointment of any new committees or working groups, their term of reference and membership

Resolved: Not required

8.To consider the appointment of Representatives to outside bodies.

Resolved: To appoint the representatives as follows:

- a) Lapley & Wheaton Aston Village Hall Management Committee -P. Elson & T. Noblett
- b) Lapley & Wheaton Aston Recreation Ground Committee -S. Whittingham
- c) Lapley & Wheaton Aston Old People’s Welfare Committee -T Noblett
- d) Wheaton Aston Community First Responders - W Millington
- e) Staffordshire Police Locality Accountability Forum – B Cox & A Anderson
- f) Parish Charities Trustees -T. Noblett, P Elson and M Griffiths

9.Signing of the minutes

The minutes of the Parish Council meeting held on 5th April 2018 were signed as a true and correct copy.

10.Clerks Report

The Clerks report was accepted.

May 2018

Information

The Community Council will be merging with Support Staffordshire in August 2018. The current membership will be extended until the merge is complete.

An election has not been called, the notice of co-option has been issued and will close on Wednesday 25th April 2018

The road name signs for Caspian Way and Springfield Drive have been damaged, this has been reported and will be repaired

The insurance has been amended and a reimbursement of £295.28 is due

Marston Fields – More reports of motorbike tracks, bottle smashed by entrance to wild area, large lump of concrete on Youth shelter Tarmac. “Pange” knife found by Village Orderly in bushes. All report to police. Incident Number: 403 240418

SSC have been appointed as DPO, initial audit meeting to take place

The Audit is nearly complete in preparation for the internal audit on 15.5.18

Consultations:

Meetings / Events

Lets work together 20th April

Locality Celebration masterclass

Turnocks- Christmas lighting
Blachere- Christmas lighting
Lapley Green tree works on site meeting
Lapley Western Power works onsite meeting
Highways meeting re play area sign at Primrose Play Area
Due 2/5/18 Lapley onsite
Due 30.4.18 Staffordshire Police re grant application

Training/CPD

GDPR-ongoing

Items emailed to councillors

05.04.2018 M Deville Rights of Way Consultation
16.4.18 planning application ref 18/00239/FUL
16.4.18 Planning application ref 18/00299/FUL
16.4.18 SSDC Location celebration planning masterclass
16.4.18 Mr A Renfrew Committee letter
16.4.18 P Davies Lapley Green
16.4.18 Planning application 18/00292/FUL
19.4.18 SPCA bulletin 19.4.18
24.4.18 A Aston Grounds maintenance
25.4.18 D Astwood Citrix privacy updates

Enforcement

18/00260/BOC
18/00261/UNDEV

Use of devolved powers

SPCA membership renewed £431.00
SLCC membership renewed £195.00

Decisions issued 18/00124/AGR- No objections

Clerk advised that the end of year accounting has been successful with new budget headings set in Edge (accounting software). The internal auditor is due on 15th May 2018

11.Policing reports

Cllr Cox- New Chief Inspector has taken over as area Commander on May 1st: Inspector Ward. A new

PCSO is due to join PCSO Lloyd.

39 reported crimes in March, 16 were Wheaton Aston and Lapley other 23 were Coven Area.

Crime is on the increase in Stafford but is stable in South Staffordshire

The Police have met with Clerk and advised that they have contacted a number of farmers about Speeding tractors. They are aware of issues with motorbikes in the Parish
PCSO's are to confirm a date for the 'youth forum'

Clerk met with the Community Safety Officer who is willing to support the application to fund kissing gates at the entrances to Marston Field. It was suggested that the PC increase the grant applied for to replace the wooden fencing with steel fencing (colour appropriate). **Resolved:** Clerk to obtain quotes to replace the section and forward to the safety officer. Powers delegated to Clerk and Chairman to reach an appropriate solution.

12. County report

Items addressed in the public

Resolved to discuss item 26 for comment by Cllr Sutton.

Concerns that there has been an increase in articulated lorries using the A5, dangerous driving has been observed.

Cllr Sutton- it is a trunk road and therefore difficult for intervention as there is not an alternative.

The M6 link road should positively impact this if it does go ahead.

HGV's are governed below 60mph.

13. District report

Best LA recycling award finalist

First wedding fayre is on 3rd June 2018.

14. Financial matters

a) **Resolved** to accept the financial budget comparison to 30th April 2018

b) **Resolved** to accept the financial summary to 3^{0th} April 2018

c) **Resolved** to approve the 2016/17 Balance Sheet

d) **Resolved** to accept payments noted under delegated powers.

15. Planning Recommendations:

a) planning application 18/00239/FUL - **resolved:** no objections

planning application: 18/00292/FUL - **resolved:** no objections

planning application: 18/00299/FUL - **resolved:** to enquire if the building is listed and how this will impact the application

b) Planning application received after papers issued: None

c) List of planning decisions received since the last meeting: None

d) Enforcement cases: 18/00260/Boc, 18/002861/UNDEV noted

e) No delegated responses sent

16. Policies

Resolved to adopt the following policies:

a) Standing Orders

b) Code of Conduct

c) Financial Regulations

c) Grants Policy

17. Subscriptions:

Resolved to subscribe to SLCC and ALCC at a cost of £195.00

The Staffordshire Parish Council Association at a cost of £431.00

LCR for £17.00

18. Review

Resolved: The following has been reviewed and accepted with the exception of the Data Policy which is due further amendments due to GDPR changes

- Insurance policy
- Asset Register
- Complaints Procedure
- Data policy
- Media Policy

19. Meeting Dates

Resolved: dates are set as follows:

- 7th June
- 5th July
- 6th September
- 4th October
- 1st November
- 6th December (Setting of the Precept)
- 10th January 2019
- 7th February
- 7th March
- 4th April

20. Maintenance

Resolved:

- Repair the dog walk fence and install additional fencing where required for a cost of £320.00 (Afeb) and use funds remaining last years budget
- Defer the tree work report for consideration by the Maintenance working group
- Highways have advised that a street sign would be unsuitable for the location. Resolved to obtain a quote from SSDC contractor (supplier for SSDC)

21. Christmas Light Contractor

Following consideration and reviews from neighbouring parishes it was **resolved** to appoint Turnocks as the Christmas Light contractor for the next three years at a cost of £4828 per year plus structural testing

22. To receive reports from Parish Representatives

- a) Lapley & Wheaton Aston Village Hall Management Committee
No meeting, no report available.

- b) Lapley & Wheaton Aston Recreation Ground Committee
There is a need to increase the cost of alcohol. Cricket season has started
- c) Lapley & Wheaton Aston Old People's Welfare Committee
There are a number of helpers to serve but still require volunteers to provide transport to and from the event
- d) Wheaton Aston Community First Responders
Report not available
- e) Parish Charities Trustee
No meeting.
- f) Staffordshire Police Locality Accountability Forum (Locality Two)
Cllr Anderson previously reported back to the Parish Council

23. Councillor Co-option

The Council has not received any applications for the post. **Resolved** to re-advertise without a closing date
Clerk to write to Cllr Wells advising a dispensation will be required from July's meeting

24. Gailey Freight Hub

Update given by Cllr Anderson:

Freight Hub Notes For Parish Council Meeting 3rd May 2018

Anita Anderson

WMI Status & Update:

The planning application is still anticipated to be submitted to PINs between now and the end of June (Q2), FAL (Four Ashes Limited) have submitted a draft copy to PINs and they have given them some feedback

Options Update:

We are aware of 3 refusals of FALs initial offer of purchasing land, The land of interest to FAL is in Croft Lane, Gravelly Way and farm land in Four Ashes, they don't seem to be interested in the properties in Gravelly Way and Four Ashes, just a house and land in Croft Lane.

It seems FAL are using bullying tactics to get the land owners to sign the documents allowing them to purchase if they get planning passed by PINs. At present they are offering current market value plus 10% but have said if documents are not signed before the plans are submitted once it is passed they will have a compulsory purchase order slapped on them and they would not get the purchase price that was agreed before consent.

Group Name Change:

Our group name is being changed to Stop West Midlands Interchange (in South Staffs Green belt).. The change will coincide with FAL submitting their application to PIN's.

Staffordshire County Council

A recent newspaper article that we shared on Facebook with Mark Winnington attending a meeting in Cannes that was also attended by FAL and intimating that he is supporting WMI has caused some what of a controversy amongst public and the District Councillors. An Overview and Scrutiny meeting is being held on 22nd May where Mark Winnington and other County Councillors will be grilled on

their recent comments of seemingly supporting WMI. We are to raise a question as to whether or not we as a group or some members would be able to attend this meeting and ask questions. Calvert is going to email Kath Perry requesting this.

25. Community Speed Watch

Discussed in the public forum

26. Lapley Green

Meeting is due with the landscape architect and Parish Council to discuss ideas Clerk to obtain costs for registering as an open space for a future agenda item

27. Vehicles concerns along A5

Item dealt with in agenda item 12.

28. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

29. Date of next meeting: 7th June 2018 at 7.30pm at Lapley and Wheaton Aston Village Hall

Meeting closed 9.35 pm

Signed.....Chairman.....

Council Attendance

Date	Wheaton Aston						Stretton		Lapley		Total Attendance
	BJC	PE	WM	TN	PT	SW	AA	BW	MF	MG	
3/5/18	X	A	A	X	X	X	X	A	A	X	6/10
7/6/18											
5/7/18											
6/9/18											
4/10/18											
1/11/18											
6/12/18											
10/1/19											
7/2/19											
7/3/19											
4/4/19											

Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice	Details	Cheque
				date		
2DD160418MD		£8.14	100/10	16/04/18	Mainstream Digital Ltd. - Call Charges	£8.14
1 DD170418E E		£57.05	100/10	17/04/18	EE - Monthly Mobile Charges	£57.05
21 PF60713101 6ED 00KD		£229.50	100/11/4	20/04/18	Edge IT Systems Ltd - Edge IT Accountancy Services	£229.50
3 FP86791114 2MS		£88.68	100/16	24/04/18	Microshade Business Consultants Ltd - Monthly Hosting Fee	£88.68
4 FP15815629 NP		£75.20	100/10	24/04/18	Npower Limited - Charges 1/4/17-31/3/18	£75.20
5FP263480472		£137.22	120/5	24/04/18	JRB Enterprises Ltd - Dog Gloves amd Bags	£137.22
6FP328924607		£850.00	120/6	24/04/18	Steve The Mole - Mole Control 1/5/18 -30/4/19	£850.00
7 FP73930603 1SSC		£41.04	100/4/1	24/04/18	South Staffordshire District Council - Printing of Dec 2017 Newsletter	£41.04
8 FP39118748 6BG		£522.00	120/1/1	24/04/18	Bloomin Gardens & Landscapes Ltd - Monthly Charges	£522.00
9 FP20385727 4SP		£431.00	150/2	24/04/18	Staffordshire Parish Councils' Association - Annual Subs	£431.00

10 FP41457192	£760.49	100/23	24/04/18	South Staffordshire District Council - Rate Bill	£760.49
11 FP46788322 3ES	£48.00	100/9/1	24/04/18	Eastern Shires Purchasing Organisation - Stationery	£48.00
19 FP37631119 4HM	£366.89		24/04/18	HMRC - April Tax	£366.89
1	£28.80	110/4/2		Tax KD	
5	£24.20	110/5/2		Tax JS	
6	£100.61	110/6		Employers NI	
20 FP82369917 6VH	£82.80	100/6/1	24/04/18	Wheaton Aston Village Hall Management Committee - Hall Hire Jan & Feb	£82.80
18 FP80954216 SP			27/04/18	Staffordshire County Council Superannuation Fund - April Pension	£495.81
1		110/4/3		Pension ER's KD	
2	£	110/4/3		Pension ER's AW	
22 FP15984826	£260.00	100/2	27/04/18	South Staffordshire District Council - Monthly Office Rent	£260.00

Signature