



You are here by summoned to attend a meeting of Lapley, Stretton and Wheaton Aston Parish Council, which will be held on Thursday 4<sup>th</sup> October 2018 at 7.30pm Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be tape-recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes.

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

Public Forum

Democratic thirty minute period/public discussion time: From 7.30pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)

No member of the public may speak for more than five minutes (standing order 3g)

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|--|---------------------|
| <b>96. Apologies</b>   | <b>-decision</b>    |
| To receive and accept apologies  |                     |
| <b>97. Vice-Chairman election</b>  | <b>-decision</b>    |
| <b>98. Declarations of interest and dispensations</b>  | <b>-information</b> |
| To receive declarations of interest and consider dispensation requests & Code of Conduct. The only way in which a Councillor can speak about business in which they have an interest is if they have been granted a dispensation by their council. A request for a dispensation has to be made in writing to the Clerk (in advance of the meeting) and to be granted by decision of the Council. |                     |
| <b>99. Signing of the minutes</b>  | <b>-decision</b>    |
| To approve and sign the minutes of the meeting of 6 <sup>th</sup> September 2018   |                     |
| <b>100. Clerks report</b>  | <b>-information</b> |
| To receive report from the Parish Clerk  |                     |
| <b>101. Policing matters</b>   | <b>-information</b> |
| To receive the report from the Police  |                     |
| <b>102. District report</b>  | <b>-information</b> |
| To receive the report from the District Council  |                     |
| <b>103. County report</b>  | <b>-information</b> |
| To receive the report from the County Council  |                     |
| <b>104. Financial matters</b>  | <b>-decision</b>    |
| To consider financial matters including:   |                     |
| a. To receive the Financial Comparison to 30 <sup>th</sup> September 2018  |                     |
| b. To receive the Financial Summary to 30 <sup>th</sup> September 2018   |                     |
| c. To approve the expenditure for September 2018   |                     |
| d. To note payments/decisions made under delegated powers  |                     |
| <b>105. Planning recommendations</b>   | <b>-decision</b>    |
| To consider planning matters including   |                     |
| a. planning application - <b>18/00647/FUL</b>  |                     |

- b. Applications received after papers have been issued
- c. List of planning decisions received since last meeting
- d. Enforcement cases- **18/00595/ENQ**
- e. To note responses sent under delegated powers

**106. Grant Requests**

To consider any requests

**-decision**

**107. Shadow Soldier location**

To confirm the location

**108. Birkenshaw Lane**

**-decision**

- To receive an update
- To consider the request to circulate information leaflets

**109. Gailey freight hub up date**

**-information/decision**

- To receive and update
- To consider comments for the Planning Inspectorate

**110. Draft Locality Profile**

To consider a response

**-decision**

**111. Working group reports:**

**-decision**

- Christmas Lights
  - consider the request from Afeb to donate their charge £100 to install/remove the tree to charity
  - Receive an update of works completed
  - Consider the purchase of a 10 foot container for storage and associated planning costs  
<https://www.pentalver.com/> £1650 plus VAT and delivery
- HR
- Maintenance/forward planning and finance

**112. Litter Picking**

**-information/decision**

- To consider the costs from SSC (awaiting revised quotation)

**113. Items for future**

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**114. Date of next meeting:**

Thursday 1<sup>st</sup> November at 7.30pm at Lapley and Wheaton Aston Village Hall

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In pursuance of the powers contained in section 1 of the above act, I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest

**115. HMRC update**

**116. HR issues**

Parish Council Clerk Mrs A Watson, 27 September 2018

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration.

## Clerks Report

October 2018

### Information

5.8.19 Vandalism to the newly installed mobility gate at Marston Field crime ref  
FZ/70716/2018

There are no Section 106 funds connected to planning application 18/00392/REM for a BMX  
park

none were requested in the outlining planning application 16/00678/OUT

STAFFORDSHIRE COUNTY COUNCIL

ROAD TRAFFIC REGULATION ACT 1984 (AS AMENDED)

ROAD TRAFFIC (TEMPORARY RESTRICTIONS) ACT 1991

DIVERSION OF VEHICULAR TRAFFIC

STRETTON ROAD, STRETTON

NOTICE is hereby given that the Staffordshire County Council on 16 October 2018 made an  
Order the effect of which

will be to prohibit any vehicle from proceeding in that length of Stretton Road in Stretton  
from its junction with Starkeys

Lane to a point outside Rookery Farm unless the vehicle is being used in connection with the  
works; <https://roadworks.org?tm=107558228>.

Officer at SSC will consider the request to install a bin between the Village Hall and Hartley  
Arms, he

will assess and possibly switch the dog bin for a multi use

All local schools have been contacted regarding the concerns over nitrous oxide use in  
Wheaton Aston

BT are due to assess the column at Lapley Green ref

Road sign are no longer available for loan from SCC for the Christmas event

Increase in the litter and youths congregating at Primrose Play area reported

SSC highways have raised a job to cut back the tree that is over hanging the footpath On  
Marston Road

24.9.18 Damage to the new kissing gate over night, reported- fz76210 2018

### Consultations

<https://www.sstaffs.gov.uk/doc/179763/name/70618-Localities%20Data%20Profile%202018%20DRAFT%20COPY.pdf> Draft Locality Profile

### Meetings/Events

18.9.18 A Toplis HMRC

20.9.18 IdVerde Lapley Green

28.9.18 Parish Summit

26.9.18 Senwod damage to gate

19/20.9.18 A Toplis HMRC work

### Training/CPD

GDPR-ongoing

CILCA

- 11.9.18 Local councillor training course
- 8.11.18 VAT training Course SPCA
- 15.11.018 Staffs fire and rescue conference

**Items emailed to councillors**

- 4.9.18 Council round up
- 4.9.18 Community Council of Staffordshire Press Release
- 7.9.18 SSC round up
- 11.9.18 Road closure
- 12.9.18 Policy and Partnership Volunteer Awards
- 13.9.18 D Firkin Road signs
- 13.9.18 SSC Codsall Community Hub future
- 13.9.18 K Harris SSC Site Allocations Document update
- 13.9.18 SPCA bulletin
- 18.9.19 Planning application 18/00647/FUL
- 19.9.18 D Gibson WMI information leaflet
- 19.9.18 Collective parish group information leaflet
- 19.9.18 D Pattison SSC directory
- 20.9.18 SPCA news bulletin
- 20.9.18 SSC Section 106 information
- 25.9.18 SSC Locality Profile draft
- 27.9.18 SPCA news bulletin

**Enforcement – 18/00595/ENQ**

**Use of devolved powers**

- £776 increase to fx card budget from insurance to purchase a shadow soldier
- £717 reimbursement from Microshade applied to Clerks salary/pension to account for additional hours following an IT failure
- Sound Junkies appointed to provide the sound for the Christmas Event
- JDP Security appointed to provide generators at the Christmas Event
- St Johns Ambulance booked for the Christmas Event
- Salvation Army booked for the Christmas Event

**Decisions issued**

- 18/00341/VAR** – Approved with conditions
- 18/00474/FUL** – Approved with conditions

## Lapley Stretton & Wheaton Aston Parish Council

Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross Heading	Invoice date	Details	Cheque
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120	fp75094730 aw	£80.86		18/09/18	Mrs Amy Watson - Expenses	£80.86
	1	£69.75	100/18/1		milage	
	2	£0.00	100/6/2		Meeting expenses	
	3	£11.11	100/13		Agenda Postage	
121	fp43602730 espo	£18.26	100/9/1	18/09/18	Eastern Shires Purchasing Organisation - stationery	£18.26
122	fp19767005 5kd	£7.43		18/09/18	Mrs Karen Daker - Expenses - July	£7.43
	2	£7.43	100/18/3		Mileage	
123	fp12690163 9kd	£7.88		18/09/18	Mrs Karen Daker - Expenses - Sept	£7.88
	2	£7.88	100/18/3		Mileage	
124	fp10715425 9cc	£1,617.18	100/8	18/09/18	Came & Company - Insurance 2018-2019	£1,617.18
125	fp37458424 eit	£333.60	100/11/4	18/09/18	Edge IT Systems Ltd - Annual Fee 2018-2019	£333.60
126	fp37489101 7ad	£1.20		18/09/18	Mrs. Alexa Davies - Expenses	£1.20
	1	£0.00	100/18/4		Milage	
	2	£1.20	120/1/6		black bin bags reimbursement	
127	fr14940008 3ac	£2,400.00	120/7	18/09/18	Alan Cadman - Planting & watering of baskets, tubs and planters	£2,400.00
128	fp13109211 3ms	£88.68	100/19/1	18/09/18	Microshade Business Consultants Ltd - monthly charges	£88.68
129	fp36625726 7ss	£260.00	100/2	18/09/18	South Staffordshire District Council - Monthly Office Rent - 19Aug-18Sep	£260.00
130	fp87795797 5ss	£154.76	100/4/1	18/09/18	South Staffordshire District Council - Printing of Spring & Summer 2018 Newsletters	£154.76
131	fp89106433 04mz	£480.00	100/11/2	18/09/18	Mazars LLP - External Audit 2017-2018	£480.00
132	fp67609857 Obg	£1,451.40	120/1/1	18/09/18	Bloomin Gardens & Landscapes Ltd - Monthly Invoice Sept	£1,451.40
133	fp95222713 7r	£342.62	100/12	18/09/18	Ricoh U K Limited - May18 to Jul18 Charges	£342.62
	13737fp75460957 2hmrc	£417.21	18/09/18	HMRC - Sept Tax	£417.21	
	2	£1.00	110/1/4		A Watson Student Loan	
	4	£28.80	110/4/2		K Daker	
	6	£24.20	110/5/2		J Smith	
	7	£115.86	110/6		Employer NI	
138	fp54150908 5kd	£219.52	110/4/1	18/09/18	Mrs Karen Daker - Sept Salary	
140	fp80724415 6spf	£526.09		18/09/18	Staffordshire County Council Superannuation Fund - Sept Pension	£526.09
	3	£75.95	110/4/3		Pension KD	
142	DD180918e e	£56.33	100/10	18/09/18	EE - Monthly Mobile Charges - Sept	£56.33
143	DD140918	£6.95	100/10	18/09/18	Mainstream Digital Ltd. - Monthly Charges - Sept	£6.95
144	fxcard2018 0918	£3.96	170	18/09/18	FairFx Pre Paid Card - Thank you card	£3.96
145		£776.30		19/09/18	There But Not There.Org.Uk - tommy soldier	
	1	£754.38	170		tommy	

2

£21.92 170  
£12,946.52

delivery  
Confidential

**Total**  
Signature

£10832.41