



The Annual Meeting of Lapley, Stretton and Wheaton Aston Parish Council will be held on Thursday 3rd May 2018 at 7.30pm Wheaton Aston Village Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Council Manager (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be tape-recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Parish Council Clerk in the compilation of minutes.

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

Public Forum

- Democratic thirty minute period/public discussion time: From 7.30pm residents are invited to give their views to the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. (standing order 3 f)
No member of the public may speak for more than five minutes (standing order 3g)

Please ensure that all mobile phones are switched to silent during the Parish Council meeting.

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| 1. Election of Chairman | -Decision |
| 2. Election of Vice-Chairman | -Decision |
| 3. To consider apologies | -Decision |
| 4. Declaration of Interests | -Information |
| • To update the register | |
| • To receive declarations of interest and consider dispensation requests & Code of Conduct | |
| 5. To consider membership and delegated powers of: | -Decision |
| a) Disciplinary and Grievance Panel | |
| b) Staff Appeals Panel | |
| c) Parish Council Clerk | |
| 6. To consider membership of working groups: | -Decision |
| a) Christmas Lights Working Group | |
| b) Forward Planning & Finance Working Group | |
| c) Parish Maintenance Working Group | |
| d) Planning Working Group | |
| e) Disciplinary and Grievance Panel | |
| f) Staff Appeals Panel | |
| g) Hr Working Group | |
| 7. Additional Group Membership | -Decision |
| To consider the appointment of any new committees or working groups, their terms of reference and membership | |
| 8. To consider the appointment of Representatives to outside bodies: | -Decision |
| Lapley & Wheaton Aston Village Hall Management Committee (x2) | |
| Lapley & Wheaton Aston Recreation Ground Committee (x1) | |

Lapley & Wheaton Aston Old People's Welfare Committee (x1)
Wheaton Aston Community First Responders (x1)
Wheaton Aston Play Strategy Working Group (x1)
Parish Action Group (x1)
Staffordshire Police Locality Accountability Forum (x2)
Parish Charities Trustee (x3)

- 9. To approve and sign the minutes of the meeting of 5th April 2018** -Decision
10. To receive report from Parish Council Clerk -Information
11. To consider policing matters -Information
12. To receive a report from the County Council -Information
13. To receive a report from the District Council -Information
14. Financial matters -Decision

To consider financial matters including:

- a) To receive the Financial Comparison to 30th April 2018
- b) To receive the Financial Summary to 30th April 2018
- c) To approve the expenditure for April 2018
- d) To note payments/decisions made under delegated powers

- 15. Planning recommendations** -Decision

To consider planning matters including:

- a) Application 18/00239/FUL
18/00292/FUL
18/00299/FUL
- b) Applications received after papers have been issued
- c) List of planning decisions received since last meeting
- d) To note enforcement cases – 18/00260/BOC, 18/00261/UNDEV
- e) To note responses sent under delegated powers

- 16. Policies** -Decision

To adopt the following amended policies:

- a) Standing Orders
- b) Code of Conduct
- c) Financial Regulations
- c) Grants Policy

17. Subscriptions

To consider the annual subscription for :

- SLCC and ALCC £195.00
- SPCA £431.00
- LCR £17

17. Review

To review:

- Insurance policy
- Asset Register
- Complaints Procedure
- Data policy
- Media Policy

18. Meeting dates

To confirm the meeting dates:

- 7th June
- 5th July
- 6th September
- 4th October
- 1st November
- 6th December (Setting of the Precept)
- 10th January 2019

- 7th February
- 7th March
- 4th April

19. Maintenance

-Decision

- Fence repairs along the dog walk £320.00
- Tree report- work required
- Playground awareness sign at Primrose Play Area

20. Christmas Light Contractor

-Decision

To consider the quote for the Christmas light display from

- Blachere: £5975.96 per annum (three year contract),
- Turnocks £4828 per annum (three year contract)
- Wyrley M & E LTD £8095.00 per annum (three year contract)

21. To receive reports from Parish Council Representatives:

-Information

- Lapley & Wheaton Aston Village Hall Management Committee
- Lapley & Wheaton Aston Recreation Ground Committee
- Lapley & Wheaton Aston Old People's Welfare Committee
- Wheaton Aston Community First Responders
- Wheaton Aston Play Strategy Working Group
- Parish Action Group
- Parish Charities Trustee
- Staffordshire Police Locality Accountability Forum

22. Councillor Co-option

-Decision

To consider applications for the Councillor Vacancy

23. Gailey Freight Hub

-Information

Item brought forward from agenda item 203 5/4/18

24. Community Speed Watch

-Information

Item brought forward from agenda item 203 5/4/18

25. Lapley Green

-Information

Item brought forward from agenda item 203 5/4/18

27. Vehicles concerns along A5

-Decision

To address concerns raised

26. Items for future

Each councillor may use this opportunity to report on matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

27. Date of next meeting: 7th June 2018 at 7.30pm at Lapley and Wheaton Aston Village Hall

Amy Watson Parish Council Clerk 26th April 2018

Crime and Disorder Implications

Section 17 of the Crime and Disorder Act 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions with due regard to the likely effect of the exercise of those functions and to do all that is reasonably can to prevent crime and disorder in its area. Where relevant any decisions made at the Parish Council meeting have taken this duty of Care into consideration

