



## **LAPLEY, STRETTON & WHEATON ASTON PARISH COUNCIL Noticeboard Policy**

Lapley, Stretton & Wheaton Aston Parish Council currently has three Noticeboards which are located:

- On Lapley Village Green, Lapley
- On the wall of Wheaton Aston Village Hall, Wheaton Aston
- On the Stretton Road opposite the War Memorial, Stretton.

The purpose of this policy is to

- facilitate the provision of information of interest to the residents and visitors of the Parish of Lapley, Stretton & Wheaton Aston
- provide guidelines for usage of Lapley, Stretton & Wheaton Aston Parish Council noticeboards and the material which can be displayed.
- Put a process in place for the display and removal of notices.

The Parish Council has the right to deny the posting of any information that does not adhere to the following guidelines:

- Only notices publicising activities and events or statutory public documents of non-profit, non-political organisations may be posted.
- Notices must publicise activities or events that are occurring within Lapley, Stretton & Wheaton Aston Parish and its immediate neighbours and have specific relevance to the community.
- Information to be displayed in a language other than English must be accompanied by a brief summary of the information provided in English.
- The organisation responsible for issuing the notice must be clearly visible on the notice.
- The Parish Council reserves the right not to display any notice it considers inappropriate.
- The Parish Council takes no responsibility for the accuracy of notices placed on the notice boards by third parties.

As space is limited, posters and leaflets should be displayed according to the following priorities and criteria:

1. Lapley, Stretton & Wheaton Aston Parish Council information
2. General Public Information notices (e.g. South Staffs. Council, Staffs. Police notices)



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3. Information specific to Lapley, Stretton & Wheaton Aston (e.g. meetings/events of local groups and charities)
4. Information relating to the surrounding areas which may be of interest to Lapley, Stretton & Wheaton Aston Residents.

The Parish Manager and Assistant Clerk are responsible for, ensuring all notices meet the above criteria, are informative and appropriate to be displayed, and also for taking down out of date notices.

Review date: October 2021